



BUCKS COUNTY FREE LIBRARY
MINUTES OF THE REGULAR MEETING OF MAY 20, 2026

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Bensalem Library. The meeting was called to order at 6:04 p.m. Present were: Brian Reimers, President; Amy Masgay, Vice President; Andrew Laureti, Secretary; and Mary Cwiklinski, Linda Goodwin, and Shikha Prashar, Board Trustees; Dana Barber, Chief Executive Officer; John Doran, Chief Financial Officer; Jessica Gruber, Associate Director; and Patty Dawson, Chief Information Officer. Also in attendance were Gretchen Stallone, Executive Assistant; Travis Maiuro, Community Engagement Director; Adam Gilbert-Cole, District Consultant; and Matt Hrebicik, IT Director.

A MOTION to APPROVE the minutes of the Regular Meeting of April 21, 2026 was made by Laureti, SECONDED by Masgay, and APPROVED unanimously.

PRESIDENT'S REPORT

Reimers thanked all present for attending the meeting.

STAFF REPORTS

Report of Chief Executive Officer/Dana Barber

An update was provided regarding the Bucks for Books campaign (over \$40,000 has been raised to date) and special thanks given to the Friends groups for each contributing \$5,000 to the campaign.

Barber provided a review of current building projects including the recent air conditioning issues at Perkasio, the ongoing roof and dry sprinkler projects at Quakertown, and the upcoming heating unit installation at Doylestown.

A reminder about two upcoming training opportunities was presented, the Leadership Retreat on Saturday, October 10 and BCFL Staff Day on Monday, October 12.

Report of Chief Financial Officer/John Doran

It was noted there was a progress payment made for the Doylestown window project in the amount of \$64,208.52.

A MOTION to APPROVE the check and ACH (Direct Transfer) register for April 2026 in the amount of \$436,389.76 was made by Masgay, SECONDED by Laureti, and APPROVED unanimously. (No public commented.)

It was noted that all revenue has come in as expected, donations are off to a great start for the year, the Development Director position has been filled, and money from the building contract services budget is being used for improvements to Doylestown's back garden area.

A MOTION to APPROVE the April 2026 financial statements was made by Laureti, SECONDED by Cwiklinski, and APPROVED unanimously. (No public commented.)

Report of Associate Director/Jessica Gruber

A review of recent staffing changes and integration of new positions within the organization was presented to the board.

Report of Community Engagement Director/Travis Maiuro

An overview of Summer Quest 2026 (dinosaurs, paleontology, and archeology) was presented and samples of the badges and activity logs distributed.

Report of District Consultant/Adam Gilbert-Cole

Gilbert-Cole provided an overview of fundraising practices and board responsibilities.

Report of Information Technology Director/Matt Hrebicik

An update was provided about recent IT projects including the Windows 11 upgrade, the launch of the loaner laptop initiative, and the server room refresh.

It was noted that the contract with Data Contour Solutions will not be renewed when it expires later this year due to in house staff taking over these responsibilities.

Hrebicik outlined upcoming IT projects including the ethernet upgrade at Doylestown, server software refresh, and cybersecurity update & training.

Board Committee Reports: No committees met.

Unfinished business

Outreach Services Policy – ING 2 was presented for approval.

A MOTION to APPROVE the Outreach Services Policy – ING 2 as presented was made by Goodwin, SECONDED by Masgay, and APPROVED unanimously. (No public commented.)

New Business

An update on the server room project bids was provided by IT Director Matt Hrebicik. The bids received were well above the \$100,000 budget. Hrebicik requested the board make a motion to reject the bids so the project can be restructured to break work into smaller, manageable phases.

A MOTION to REJECT all server room project bids because they came in over budget was made by Masgay, SECONDED by Laureti, and APPROVED unanimously. (No public commented.)

Public Comment – Laura Gauntt of Bensalem expressed concern about the content of certain materials in the library collection, the content of materials on display, and lack of physical boundaries between adult and children’s areas in some branches.

The board moved into Executive Session to discuss personnel matters at 6:55 p.m.

A MOTION to END the Executive Session at 7:03 p.m. was made by Reimers; SECONDED by Laureti, and APPROVED unanimously.

A MOTION to RESUME the Regular Meeting at 7:03 p.m. was made by Reimers; SECONDED by Masgay, and APPROVED unanimously.

There being no further business, a MOTION to ADJOURN was made at 7:03 p.m. by Reimers, SECONDED by Prashar, and so MOVED.

APPROVED BY THE BCFL BOARD OF DIRECTORS
JUNE 16, 2026