Bucks County
Free Library

BUCKS COUNTY FREE LIBRARY

MINUTES OF THE REGULAR MEETING OF JUNE 16, 2026

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Doylestown District Center Library. The meeting was called to order at 6:00 p.m. Present were: Brian Reimers, President; Andrew Laureti, Secretary; and Mary Cwiklinski, Linda Goodwin, and Shikha Prashar, Board Trustees; John Doran, Chief Financial Officer; Jessica Gruber, Associate Director; and Patty Dawson, Chief Information Officer. Also in attendance was Gretchen Stallone, Executive Assistant.

A MOTION to APPROVE the minutes of the Regular Meeting of May 20, 2026 was made by Goodwin, SECONDED by Laureti, and APPROVED unanimously.

PRESIDENT'S REPORT

Reimers thanked all present for attending the meeting.

STAFF REPORTS

Report of Chief Executive Officer/Presented by Associate Director Jessica Gruber

Highlights from the kick-off of Summer Quest 2026 (June 13) were presented to the board.

An update regarding the current strategic planning initiative and timeline was provided.

Report of Chief Financial Officer/John Doran

It was noted that two large payments were made for the Quakertown roof replacement project and final payments made for Summer Quest performers.

A MOTION to APPROVE the check and ACH (Direct Transfer) register for May 2026 in the amount of $496,326.34 was made by Laureti, SECONDED by Goodwin, and APPROVED unanimously. (No public commented.)

It was noted that all revenue has come in as expected, both fundraising campaigns have exceeded their original goals, the furniture budget is under by about $45,000, and the building & grounds budget under by about $30,000.

A MOTION to APPROVE the May 2026 financial statements was made by Goodwin, SECONDED by Laureti, and APPROVED unanimously. (No public commented.)

Board Committee Reports:

The Governance Committee did not meet.

The Finance Committee met on June 16, 2026. Agenda items included the DEV 2 - Grants Policy and assessment of the retirement plan. Doran requested to continue the discussion about these items in Executive Session.

Unfinished business – None

New Business

Reimers proposed having a meeting in August to review the Perkasie HVAC system bids so the project can begin as soon as possible.

Board Resolution to allow CEO to sign Retirement Plan Restatement – Doran requested to discuss during Executive Session.

A MOTION to APPROVE the BCFL Board Resolution to allow CEO to sign Retirement Plan Restatement was made by Goodwin, SECONDED by Prashar, and APPROVED unanimously. (No public commented.)

Board Resolution to allow CEO to sign to sign the Marie Kister, Restricted Trust agreement – Doran noted that forms needed to be completed to facilitate the change in bank account number with the Trust.

A MOTION to APPROVE the BCFL Board Resolution to allow CEO to sign the Marie Kister, Restricted Trust agreement was made by Prashar, SECONDED by Cwiklinski, and APPROVED unanimously. (No public commented.)

Public Comment – F. Nicoloudakes of Quakertown expressed concern about the policies related to the use of public computers, providing library cards for those patrons without a residence and/or identification, and the disruption to public computer access that has occurred at the Quakertown branch due to the roof & dry sprinkler projects.

The board moved into Executive Session to discuss personnel and benefits matters at 6:29 p.m.

A MOTION to END the Executive Session at 6:44 p.m. was made by Reimers; SECONDED by Laureti, and APPROVED unanimously.

A MOTION to RESUME the Regular Meeting at 6:44 p.m. was made by Reimers; SECONDED by Goodwin, and APPROVED unanimously.

There being no further business, a MOTION to ADJOURN was made at 6:45 p.m. by Laureti, SECONDED by Goodwin, and so MOVED.

APPROVED BY THE BCFL BOARD OF DIRECTORS
AUGUST 4, 2026