



BUCKS COUNTY FREE LIBRARY
MINUTES OF THE REGULAR MEETING OF MARCH 17, 2026

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Doylestown District Center Library. The meeting was called to order at 6:01 p.m. Present were: Brian Reimers, President; Amy Masgay, Vice President; Anthony Bush, Treasurer; Andrew Laureti, Secretary; and Linda Goodwin and Shikha Prashar, Board Trustees; Dana Barber, Chief Executive Officer; Jessica Gruber, Associate Director; and Patty Dawson, Chief Information Officer. Also in attendance were Gretchen Stallone, Executive Assistant; Mark Conner, Collection Management Coordinator; and Travis Maiuro, Community Engagement Director.

A MOTION to APPROVE the minutes of the Regular Meeting of February 17, 2026 was made by Laureti, SECONDED by Masgay, and APPROVED unanimously.

PRESIDENT'S REPORT

Reimers thanked all present for attending the meeting.

STAFF REPORTS

Report of Chief Executive Officer/Dana Barber

Barber provided details about donor touchpoints launching soon and gave an overview of the upcoming Bucks for Books campaign.

An update was provided about current job openings and Barber gratefully acknowledged the efforts of staff across all branches and departments.

Report of Chief Financial Officer/ Presented by Chief Executive Officer Dana Barber

A MOTION to APPROVE the check register for February 2026 in the amount of \$341,109.99 was made by Goodwin, SECONDED by Masgay, and APPROVED unanimously. (No public commented.)

The check register for January included a payment for the completion of the public bathroom repair project in Doylestown (\$16,892).

A MOTION to APPROVE the February 2025 financial statements was made by Laureti, SECONDED by Goodwin, and APPROVED unanimously. (No public commented.)

The annual appeal has raised over \$122,000 to date, the personnel budget is underspent due to staff openings, and the snow removal budget has been spent down but has not gone overbudget at this point.

It was noted that the auditors will be attending the April meeting to present the final report for the 2025 audit.

Report of Collection Management Coordinator /Mark Conner

An overview of the 2025 collection statistics was provided to the board.

Report of Community Engagement Director/Travis Maiuro

It was reported that the library has achieved silver star status in the Pennsylvania Library Association's PA Forward program.

Samples of the Bucks for Books campaign designs were presented to the board.

Board Committee Reports:

The Governance Committee met on March 11, 2026. Agenda items included policy review and the board evaluation.

The Finance Committee is planning to meet in April.

Unfinished business

Staff Handbook – MNG 10 was presented for approval.

A MOTION to APPROVE the Staff Handbook – MNG 10 as presented was made by Prashar, SECONDED by Masgay, and APPROVED unanimously. (No public commented.)

New Business

Unattended Children Policy – CUS 3 was presented for review with minor changes.

Public Comment – No public commented.

There being no further business, a MOTION to ADJOURN was made at 6:32 p.m. by Goodwin, SECONDED by Laureti, and so MOVED.

APPROVED BY THE BCFL BOARD OF DIRECTORS
APRIL 21, 2026