



BUCKS COUNTY FREE LIBRARY
MINUTES OF THE REGULAR MEETING OF JANUARY 20, 2026

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Doylestown District Center Library. The meeting was called to order at 6:01 p.m. Present were: Brian Reimers, President; Amy Masgay, Vice President; Andrew Laureti, Secretary; and Linda Goodwin, Mary Cwiklinski, and Shikha Prashar, Board Trustees; Dana Barber, Chief Executive Officer; Jessica Gruber, Associate Director; and Patty Dawson, Chief Information Officer. Also in attendance were Gretchen Stallone, Executive Assistant; Adam Gilbert-Cole, District Consultant; and Leigh Sheldron, Facilities and Security Manager.

A MOTION to APPROVE the minutes of the Regular Meeting of December 16, 2025 was made by Goodwin, SECONDED by Laureti, and APPROVED unanimously.

PRESIDENT'S REPORT

Reimers thanked all present for attending the meeting and remarked on the exciting things going on at BCFL.

STAFF REPORTS

Report of Chief Executive Officer/Dana Barber

Barber provided an update on the 2026 annual fundraising campaign and gave a special thanks to the board members and staff that have donated.

Highlights of programming and events for 2026 were outlined. There was a brief discussion about the upcoming strategic plan.

It was noted that there are two board training and networking opportunities coming up in the next few months (Board Member Orientation on Monday, January 26 and the Friends and Trustees Institute on Saturday, March 7).

Report of Chief Financial Officer/Presented by Chief Executive Officer Dana Barber

A MOTION to APPROVE the check register for December 2025 in the amount of \$457,332.22 was made by Laureti, SECONDED by Goodwin, and APPROVED unanimously. (No public commented.)

Financial statements were not on the agenda as additional year-end statements and invoices were not received as of the date of the board meeting.

In the absence of Treasurer Anthony Bush, the selection of check signers was tabled until the February board meeting.

Report of District Consultant/Adam Gilbert-Cole

Gilbert-Cole provided an overview of conflict of interest to the board and discussed BCFL's policy and form.

Report of Facilities and Security Manager/Leigh Sheldron

Sheldron provided an update regarding large-scale building projects carried over from 2025 (dry sprinkler system at Quakertown and window replacement at Doylestown) and upcoming projects for 2026 (restrooms at Doylestown, roof replacement at Quakertown, upper windows and siding at Perkasié, and lighting at Bensalem).

Board Committee Reports: No committees met.

Unfinished business – None

New Business

Customer Service Policy – CUS 1 was presented for initial review.

Reference Services Policy – ING 1 was presented for initial review.

Public Comment – No public commented.

There being no further business, a MOTION to ADJOURN was made at 6:31 p.m. by Laureti, SECONDED by Goodwin, and so MOVED.

APPROVED BY THE BCFL BOARD OF DIRECTORS
FEBRUARY 17, 2026