

# Library Card Application

## STAFF USE

Card number: \_\_\_\_\_

Subscription Type: \_\_\_\_\_

Selection (Geo Code): \_\_\_\_\_

New Card

Renewal

Lost Card

First name: \_\_\_\_\_ Middle initial: \_\_\_\_\_ Last name: \_\_\_\_\_

Birth date [MM/DD/YYYY]: \_\_\_\_\_ Choose your account PIN [numbers only]: \_\_\_\_\_

Street address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

E-mail: \_\_\_\_\_ Phone: \_\_\_\_\_

YES NO

Please keep a record of what I borrow [by selecting NO, you will not be able to view past checkouts or generate personal recommendations].

Please e-mail me news and updates from the library [we will not share your e-mail address with a third party, and you may unsubscribe at any time].

## Non-Residents Only

If you own a business, work, go to school, or own property in Bucks County or have a card from any PA public library, you can get a free library card. If you don't qualify, you may pay \$25 for a 3-month card or \$35 for a 12-month card.

I work, go to school, or own property in Bucks County Evidence: \_\_\_\_\_

I have an Access PA library card from a PA public library Evidence: \_\_\_\_\_

## Borrower Agreement

I accept responsibility for safe return of materials borrowed. I will pay all charges on this account. I will follow all regulations and procedures outlined in library policy.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PARENT/GUARDIAN REQUIRED IF REGISTRANT IS UNDER 14

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Information about a child's checkouts is protected by PA privacy law. We can't give you this information without your child's permission. We'll give you information over the phone or in person, but only if your child is on the line or with you. Please keep a record of your child's card number and password so you can use My Account at [www.buckslib.org](http://www.buckslib.org) to manage checkouts. Register with your family e-mail address to receive your child's notices.

## About Your Library Card

Card Number: \_\_\_\_\_ PIN: \_\_\_\_\_

**My Account:** Log in to renew items, check due dates, request items, sign up for new item arrival alerts and more. The first time you log in, you'll set a password. You'll use your PIN to check out items and access digital resources, and your password to log in to your online account.

**Due Dates:** Your checkout receipt lists items with due dates. We e-mail courtesy reminders 3 days before due date and overdue notices at 7, 14 and 21 days.

**Fines and Fees:** 25¢ per day for most items. \$1 per day for videos and games. The maximum fine per item is \$5. We charge list price from the catalog record for lost or damaged items. If your fines or fees are \$20 or more, you will be blocked from checkout and computer use. Accounts with fines or fees of \$25 or more will be sent to a collection agency after 45 days, and a non-negotiable \$12 fee will be charged to the account.