



**BUCKS COUNTY FREE LIBRARY**  
**MINUTES OF THE REGULAR MEETING OF MAY 21, 2025**

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Quakertown Library. The meeting was called to order at 6:04 p.m. Present were: Anthony Bush, President; Brian Reimers, Vice President; Amy Masgay, Secretary; and Linda Goodwin and Mary Cwiklinski, Board Trustees; John Doran, Chief Financial Officer; Jessica Gruber, Associate Director; and Patty Dawson, Chief Information Officer. Also in attendance were Gretchen Stallone, Executive Assistant; Bobbie Foster, Communication and Development Director; and Travis Maiuro, Community Engagement Director.

A MOTION to APPROVE the minutes of the Regular Meeting of April 15, 2025 was made by Reimers, SECONDED by Masgay, and APPROVED unanimously.

**PRESIDENT'S REPORT**

Bush provided an update regarding the IMLS resolution discussed at the April meeting. He thanked the board members for signing the resolution and asked that they continue to communicate with elected officials to push for restoration of library funding.

**STAFF REPORTS**

Report of Chief Executive Officer/Presented by Associate Director Jessica Gruber

An update was provided about a new partnership with The HUB and PATH organizations. Services will be provided at the Levittown and Quakertown branches and will connect patrons with food & shelter resources, utility assistance, and more.

Report of Chief Financial Officer/John Doran

In April the remaining balance of the Doylestown HVAC project (\$27,700) and the final installment for the new kiosks (\$95,935.50) were paid.

MOTION to APPROVE the check register for April 2025 in the amount of \$498,351.30 was made by Goodwin, SECONDED by Masgay, and APPROVED unanimously. (No public commented.)

It was noted that the Bucks for Books fundraising campaign went well, the collection materials budget is on target, and BCFL received a \$57,000 rebate from Crown Castle.

MOTION to APPROVE the April 2025 financial statements was made by Cwiklinski, SECONDED by Reimers, and APPROVED unanimously. (No public commented.)

Report of Community Engagement Director/Travis Maiuro and Associate Director Jessica Gruber

An overview of Summer Quest 2025 “Color Our World” was presented and samples of the badges, activity logs, and programming calendar distributed.

Report of Communication & Development Director/Bobbie Foster

Highlights from the 2025 Bucks for Books campaign were discussed. It was noted that donations exceeded the initial goal by \$10,000 and the campaign brought in nearly 200 new donors.

**Board Committee Reports:** No committees met.

**Unfinished Business**

Building Maintenance Policy – MNG 6 was presented for approval.

MOTION to APPROVE the Building Maintenance Policy – MNG 6 as presented was made by Cwiklinski, SECONDED by Goodwin, and APPROVED unanimously. (No public commented.)

**New Business**

A review of Yardley Renovation bids was presented by the Chief Financial Officer, John Doran. Both bids submitted were above the \$250,000 threshold and so cannot be accepted at this time. Discussion of possible changes to the project were discussed.

It was agreed that the June 17 board meeting will now be held at the Doylestown District Center Library due to a conflict with the meeting room at the Yardley branch.

**Public Comment** – No public commented.

There being no further business, a MOTION to ADJOURN was made at 6:35 p.m. by Goodwin, SECONDED by Reimers, and so MOVED.

APPROVED BY THE BCFL BOARD OF DIRECTORS  
JUNE 17, 2025