Internal Revenue Service

Bucks County Free Library

150 South Pine Street

Doylestown, PA 18901

c/o David Bauer, Business Mgr.

Department of the Treasury

Washington, DC 20224

Person to Contact:

Mr. Hardesty

Telephone Number: [(202) 566-6539

Refer Reply to:

E:E0:R:2-6

Date:

DEC 26 1991

Employer Identification Number: 23-1520310

Key District: Baltimore

Accounting Period Ending: December 31

Foundation Status Classification: 509(a)(1) & 170(b)(1)(A)(vi)

Form 990 Required: Yes

Dear Applicant:

Based on information supplied, and assuming your operations will be as stated in your application for recognition of exemption, we have determined you are exempt from federal income tax under section 501(a) of the Internal Revenue Code as an organization described in section 501(c)(3).

We have further determined that you are not a private foundation within the meaning of section 509(a) of the Code, because you are an organization described in the section(s) above.

If your sources of support, or your purposes, character, or method of operation change, please let your key district know so that office can consider the effect of the change on your exempt status and foundation status. In the case of an amended document or bylaws, please send a copy of the amended document or bylaws to your key district. Also, you should inform your key District Director of all changes in your name or address.

As of January 1, 1984, you are liable for taxes under the Federal Insurance Contributions Act (social security taxes) on remuneration of \$100 or more you pay to each of your employees during a calendar year. You are not liable for the tax imposed under the Federal Unemployment Tax Act (FUTA).

Since you are not a private foundation, you are not subject to the excise taxes under Chapter 42 of the Code. However, you are not automatically exempt from other federal excise taxes. you have any questions about excise, employment, or other federal taxes, please contact your key District Director.

Donors may deduct contributions to you as provided in section 170 of the Code. Bequests, legacies, devises, transfers, or gifts to you or for your use are deductible for federal estate Bucks County Free Library

and gift tax purposes if they meet the applicable provisions of sections 2055, 2106, and 2522.

Donors (including private foundations) may rely on this ruling unless the Internal Revenue Service publishes notice to the contrary. However, if you lose your 509(a) status as shown above, donors (other than private foundations) may not rely on the classification shown above if they were in part responsible for, or were aware of, the act that resulted in your loss of such status, or they acquired knowledge that the Internal Revenue Service had given notice that you would be removed from that classification. Private foundations may rely on the classification as long as you were not directly or indirectly controlled by them or by disqualified persons with respect to them. However, private foundations may not rely on the classification shown above if they acquired knowledge that the Internal Revenue Service had given notice that you would be removed from that classification.

If your organization conducts fund-raising events such as benefit dinners, auctions, membership drives, etc., where something of value is received in return for contributions, you can help your donors avoid difficulties with their income tax returns by assisting them in determining the proper tax treatment of their contributions. To do this you should, in advance of the event, determine the fair market value of the benefit received and state it in your fund-raising materials such as solicitations, tickets, and receipts in such a way that your donors can determine how much is deductible and how much is not. To assist you in this, the Service has issued Publication 1391, Deductibility of Payments Made to Organizations Conducting Fund-Raising Events. You may obtain copies of Publication 1391 from your key district office.

In the heading of this letter we have indicated whether you must file Form 990, Return of Organization Exempt from Income If Yes is indicated, you are required to file Form 990 only if your gross receipts each year are normally more than \$25,000. If your gross receipts each year are not normally more than \$25,000, we ask that you establish that you are not required to file Form 990 by completing Part I of that Form for your first Thereafter, you will not be required to file a return until your gross receipts exceed the \$25,000 minimum. guidance in determining if your gross receipts are "normally" not more than the \$25,000 limit, see the instructions for the Form If a return is required, it must be filed by the 15th day of the fifth month after the end of your annual accounting A penalty of \$10 a day is charged when a return is filed late, unless there is reasonable cause for the delay. maximum penalty charged cannot exceed \$5,000 or 5 percent of your

Bucks County Free Library

gross receipts for the year, whichever is less. This penalty may also be charged if a return is not complete, so please be sure your return is complete before you file it.

You are required to make your annual return available for public inspection for three years after the return is due. are also required to make available a copy of your exemption application, and supporting documents, and this exemption letter. Failure to make these documents available for public inspection may subject you to a penalty of \$10 per day for each day there is a failure to comply (up to a maximum of \$5,000 in the case of an annual return). See Internal Revenue Service Notice 88-120, 1988-2 C.B. 454, for additional information.

You are not required to file federal income tax returns unless you are subject to the tax on unrelated business income under section 511 of the Code. If you are subject to this tax, you must file an income tax return on Form 990-T, Exempt Organization Business Income Tax Return. In this letter we are not determining whether any of your present or proposed activities are unrelated trade or business as defined in section 513 of the Code.

You need an employer identification number even if you have no employees. Please use that number on all returns you file and in all correspondence with the Internal Revenue Service.

We are informing your key District Director of this ruling. Because this letter could help resolve any questions about your exempt status and foundation status, you should keep it in your permanent records.

If you have any questions about this ruling, please contact the person whose name and telephone number are shown in the heading of this letter. For other matters, including questions concerning reporting requirements, please contact your key District Director.

Sincerely,

Jeanne S. Gessay

Chief, Exempt Organizations

Jeanne S. Gessay

Rulings Branch 2

Form **IU25** (Rev. December 1989) Department of the Treasury

Internal Revenue Service

Application for Recognition of Exemption
Under Section 501(c)(3) of the Internal Revenue Code

OMB No. 1545-0056

If exempt status is approved, this application will be open for public inspection.

Read the instructions for each Part carefully.

A User Fee must be attached to this application.

If the required information and appropriate documents are not submitted along with Form 8718 (with payment of the appropriate user fee), the application may be returned to you.

Par	Identification of Applicant		
1a	Full name of organization (as shown in organizing document)		2 Employer identification number
	BUCKS COUNTY FREE LIBRARY		(If none, see instructions.) 23 : 1520310
1b	c/o Name (if applicable)	3	Name and telephone number of person to be contacted if additional information is needed
	David A. Bauer, Business Manager		
1c	Address (number and street)		David A. Bauer
	150 South Pine Street		(215) 348-0332
1d	City or town, state, and ZIP code	4	Month the annual accounting period ends
	Doylestown, PA 18901		December
5	Date incorporated or formed Oct. 16, 1956 O61	7	Check here if applying under section: $\mathbf{a} \square 501(\mathbf{e}) \mathbf{b} \square 501(\mathbf{f}) \mathbf{c} \square 501(\mathbf{k})$
8	Did the organization previously apply for recognition of exemption under this Co section of the Code?	ode s	ection or under any other
10	Check the box for your type of organization. BE SURE TO ATTACH A COMPLETE	COPY	OF THE CORRESPONDING DOCUMENTS TO
	THE APPLICATION BEFORE MAILING.		
а	Corporation— Attach a copy of your Articles of Incorporation, (including an the appropriate state official; also include a copy of your byla		nents and restatements) showing approval by
b			appropriate signatures and dates.
С	Association— Attach a copy of your Articles of Association, Constitution, o instructions) or other evidence the organization was formed person; also include a copy of your bylaws.	r othe by ad	r creating document, with a declaration (see option of the document by more than one
	If you are a corporation or an unincorporated association that has not yet adopted		
l de accon	clare under the penalties of perjury that I am authorized to sign this application on behalf of the above org panying schedules and attachments, and to the best of my knowledge it is true, correct, and complete.	anizatio	on and that I have examined this application, including the
Plea Sign	ise July States		RES 2G JUNE 9

For Paperwork Reduction Act Notice, see page 1 of the instructions.

Part II Activities and Operational Information

1 Provide a detailed narrative description of all the activities of the organization—past, present, and planned. **Do not merely refer to or repeat the language in your organizational document.** Describe each activity separately in the order of importance. Each description should include, as a minimum, the following: (a) a detailed description of the activity including its purpose; (b) when the activity was or will be initiated; and (c) where and by whom the activity will be conducted.

The Bucks County Free Library was created in 1956 by resolution of the Bucks County Commissioners to establish a free, public, non-sectarian library throughout the county. The library now consists of seven branches which provide library services throughout Bucks County. Library materials, information and programs are available without charge to residents of all ages. A professional staff responds to the educational and informational needs of the community. The library also provides technical and ordering services for community libraries that are not part of the system.

2 What are or will be the organization's sources of financial support? List in order of size.

County appropr	riations	68%
State aid		21%
Fines		5%
Miscellaneous	income	6%

3 Describe the organization's fundraising program, both actual and planned, and explain to what extent it has been put into effect. (Include details of fundraising activities such as selective mailings, formation of fundraising committees, use of volunteers or professional fundraisers, etc.) Attach representative copies of solicitations for financial support.

The Bucks County Free Library does not conduct any major fundraising programs. Some fundraising events are conducted by various private friends of the library organizations that have their own exempt status.

Pali	Activities and Operational Information (Continued)	
4_	Give the following information about the organization's governing body:	
а	Names, addresses, and titles of officers, directors, trustees, etc.	b Annual Compensation
	See attached list.	None
_ c	Do any of the above persons serve as members of the governing body by reason of being public officials or be appointed by public officials?	peing No
	All members of the Board of Directors are appointed by County Commissioners.	the Bucks
d	Are any members of the organization's governing body "disqualified persons" with respect to the organization (other than by reason of being a member of the governing body) or do any of the members have either a business or family relationship with "disqualified persons"? (See the Specific Instructions for line 4d.) . If "Yes," explain.	
5	Does the organization control or is it controlled by any other organization? Is the organization the outgrowth of (or successor to) another organization, or does it have a special relatio to another organization by reason of interlocking directorates or other factors? If either of these questions is answered "Yes," explain.	nship
	To the extent that the ability to appoint directors give the Bucks County Commissioners, this organization is su control of the Bucks County Commissioners. Once a direct appointed, however, that director cannot be removed exc Board of Directors of this organization.	bject to the ctor is
6	Does or will the organization directly or indirectly engage in any of the following transactions with any polition or other exempt organization (other than 501(c)(3) organizations): (a) grants; (b) purchases of assets; (c) rental of facilities or equipment; (d) loans or loan guarantees; (e) reimbursement arrangements; (f) performance of services, membership, or fundraising solicitations; or (g) sharing of facilitie equipment, mailing lists or other assets, or paid employees? If "Yes," explain fully and identify the other organization(s) involved. The Bucks County Free Library receives federal, state a of aid to pay for its operations. The organization als with rent-free facilities by the County for several of locations and is provided with certain County services by the County-employed maintenance personnel.	es, X Yes No nd county grant, o is provided its branch
7	Is the organization financially accountable to any other organization? If "Yes," explain and identify the other organization. Include details concerning accountability or attach or reports if any have been submitted. Since the primary source of support nization is Bucks County, the organization is obligated annual accounting to the Commissioners of Bucks County.	opies of for this orga- to provide an

Par	Activities and Operational Information (Continued)
8	What assets does the organization have that are used in the performance of its exempt function? (Do not include property producing investment income.) If any assets are not fully operational, explain their status, what additional steps remain to be completed, and when such final steps will be taken. If "None," indicate "N/A." The Bucks County Free Library owns the books and library materials that it provides for the use of the public. The buildings, furniture and equipment utilized by the Library are owned by the County.
	Will any of the organization's facilities or operations be managed by another organization or individual under a contractual agreement?
	Although the Bucks County Free Library is located in buildings owned by Bucks County, there is no formal lease arrangements because there is no rent paid by the Library to the County.
10 a	Is the organization a membership organization?
b	Describe your present and proposed efforts to attract members and attach a copy of any descriptive literature or promotional material used for this purpose.
С	What benefits do (or will) your members receive in exchange for their payment of dues?
l1a	If the organization provides benefits, services or products, are the recipients required, or will they be required, to pay for them?
b	Does or will the organization limit its benefits, services or products to specific individuals or classes of individuals?
12	Does or will the organization attempt to influence legislation?
13	Does or will the organization intervene in any way in political campaigns, including the publication or distribution of statements?

1023 (Re	v. 12-89)	Page
200 -	Technical Requirements (Continued)	
□ \	organization a private foundation? Yes (Answer question 8.) No (Answer question 9 and proceed as instructed.)	
	answer "Yes" to question 7, do you claim to be a private operating foundation? Yes (Complete Schedule E)	
After	answering this question, go to Part IV.	
approp	answer "No" to question 7, indicate the public charity classification you are requesting priately applies: RGANIZATION IS NOT A PRIVATE FOUNDATION BECAUSE IT QUALIFIES:	ng by checking the box below that most
(a) [As a church or a convention or association of churches (MUST COMPLETE SCHEDULE A.)	Sections 509(a)(1) and 170(b)(1)(A)(i)
(b) [As a school (MUST COMPLETE SCHEDULE B).	Sections 509(a)(1) and 170(b)(1)(A)(ii)
(c) [As a hospital or a cooperative hospital service organization, or a medical research organization operated in conjunction with a hospital (MUST COMPLETE SCHEDULE C).	Sections 509(a)(1) and 170(b)(1)(A)(iii)
(d) [As a governmental unit described in section 170(c)(1).	Sections 509(a)(1) and 170(b)(1)(A)(v)
(d) L (e) [As a governmental unit described in section 170(c)(1). As being operated solely for the benefit of, or in connection with, one or more of the organizations described in (a) through (d), (g), (h), or (i) (MUST COMPLETE SCHEDULE D).	Section 509(a)(3)
(f)	As being organized and operated exclusively for testing for public safety.	Section 509(a)(4)
(g) [As being operated for the benefit of a college or university that is owned or operated by a governmental unit.	Sections 509(a)(1) and 170(b)(1)(A)(iv)
(h) [As receiving a substantial part of its support in the form of contributions from publicly supported organizations, from a governmental unit, or from the general public.	Sections 509(a)(1) and 170(b)(1)(A)(vi)
(i) [As normally receiving not more than one-third of its support from gross investment income and more than one-third of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions (subject to certain exceptions).	Section 509(a)(2)
	The second secon	Sections 509(a)(1)

 $\hfill \square$ We are a publicly supported organization but are not sure whether we

Internal Revenue Service to decide the proper classification.

meet the public support test of block (h) or block (i). We would like the

and 170(b)(1)(A)(vi)

Section 509(a)(2)

Par	Technical Requirements (Continued)						
10	If you checked box (h), (i), or (j) in question 9, have you completed a tax year of at least 8 months? No—You must request an advance ruling by completing and signing 2 Forms 872-C and attaching them to your application. Yes—Indicate whether you are requesting: A definitive ruling (Answer question 11 through and including question 14.) An advance ruling (Answer questions 11 and 14 and attach 2 Forms 872-C completed and signed.)						
11	If the organization received any unusual grants during any of the tax years shown in Part IV-A, attach a list for ea name of the contributor; the date and the amount of the grant; and a brief description of the nature of each such	ch yea n grant	r sho :.	wing the			
	None						
12	If you are requesting a definitive ruling under section 170(b)(1)(A)(iv) or (vi), check here ▶ □ □ and:	V-0 18-0 19-04-1	-				
а	Enter 2% of line 8, column (e) of Part IV-A \$284,989.62						
b	Attach a list showing the name and amount contributed by each person (other than a governmental unit or "puborganization) whose total gifts, grants, contributions, etc., were more than the amount you entered on line 12a	licly si above	uppor	ted"			
	If you are requesting a definitive ruling under section 509(a)(2), check here ▶ 🖾 and: For each of the years included on lines 1, 2, and 9 of Part IV-A, attach a list showing the name of and amount reperson who is a "disqualified person."						
b	For each of the years included on line 9 of Part IV-A, attach a list showing the name of and amount received from than a "disqualified person") whose payments to the organization were more than \$5,000. For this purpose, "punot limited to, any organization described in sections 170(b)(1)(A)(i) through (vi) and any governmental agency	ayer" i	nciua	es, but is			
14	Indicate if your organization is one of the following, and if so, complete the required schedule. (Submit only those schedules, if any, that apply to your organization. Do not submit blank schedules.)	Yes	No	If "Yes," complete schedule:			
	Is the organization a church?		Х	А			
	Is the organization, or any part of it, a school?		Х	В			
	Is the organization, or any part of it, a hospital or medical research organization?		Х	С			
	• *		Х	D			
	Is the organization a section 509(a)(3) supporting organization?		Х	E			
	Is the organization an operating foundation?						
	Is the organization, or any part of it, a home for the aged or handicapped?		X	F			
			1	1			
	Is the organization, or any part of it, a child care organization?		X	G			
	Is the organization, or any part of it, a child care organization?		X	G H			

Part IV Financial Data

Complete the financial statements for the current year and for each of the 3 years immediately before it. If in existence less than 4 years, complete the statements for each year in existence. If in existence less than 1 year, also provide proposed budgets for the 2 years following the current year.

			A.—Statement	of Revenue and	Expenses		,
			Current tax year	3 prior tax yea	rs or proposed budg	get for 2 years	
	1	Gifts, grants, and contributions received (not including unusual	(a) From 1/1/90 to12/31/90	(b) 19 89	(c) 19 88	(d) 19 87	(e) TOTAL
	•	grants—see instructions)	3,394,831	3,163,798	2,866,904	2,393,985	11,819,518
	2	Membership fees received					
	3	Gross investment income (see instructions for definition)	77,477	66,133	52,468	44,216	240,294
	4	Net income from organization's unrelated business activities not included on line 3			AAMMATA AAT	1	
	5	Tax revenues levied for and either paid to or spent on behalf of the organization					
Revenue	6	Value of services or facilities furnished by a governmental unit to the organization without charge (not including the value of services or facilities generally furnished the public without charge)	350,000 (est)	350,000 (est)	350,000 (est)	350,000 (est)	1,400,000
	7	Other income (not including gain or loss from sale of capital					
		assets) (attach schedule)	222,903	214,400	180,599	171,767	789,669
	8	Total of lines 1 through 7	4,045,211	3,794,331	3,449,971	2,959,968	14,249,481
	9	Gross receipts from admissions, sales of merchandise or services, or furnishing of facilities in any activity that is not an unrelated business within the meaning of section 513					
	10	Total of lines 8 and 9	4,045,211	3,794,331	3,449,971	2,959,968	14,249,481
	11	Gain or loss from sale of capital assets (attach schedule)					
	12 13	Unusual grants	4,045,211	3,794,331	3,449,971	2,959,968	14,249,481
	14	Fundraising expenses					<i>\(\(\)</i>
	15	Contributions, gifts, grants, and similar amounts paid (attach schedule)					
	16	Disbursements to or for benefit of members (attach schedule) .					
	17	Compensation of officers, directors, and trustees (attach schedule)					
	18	Other salaries and wages	1,738,219	1,654,613	1,557,616	1,398,431	<u> </u>
	19 20	Interest	244,225	224,686	166,197	131,296	
- 1	21 22	Depreciation and depletion	1,586,883	1,515,134	1,473,473	1,179,536	
- 1		Other (attach schedule) Total expenses	3,569,327	3,394,433	3,197,286	2,709,263	<i>\(\(\) \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ \\ </i>
	24	Excess of revenue over expenses (line 13 minus line 23)	475,884	399,898	252,685	250,705	

Part IV Financial Data (Continued)

	Current tax year Date 12-31-90	
	Assets	
1	Cash	1 295,937
2	Accounts receivable, net	40,368
3	Inventories	3
4	Bonds and notes receivable (attach schedule)	4
5	Corporate stocks (attach schedule)	5
6	Mortgage loans (attach schedule)	6
7	Other investments (attach schedule)	229,599
8	Depreciable and depletable assets (attach schedule)	3
9	Land	Э
10	Other assets (attach schedule) Prepaid insurance	0 8,122
11	Total assets	1 574,026
	Liabilities	
12	Accounts payable	2 50,225
13	Contributions, gifts, grants, etc., payable	3
14	Mortgages and notes payable (attach schedule)	4
15	Other liabilities (attach schedule)	5 51,099
16	Total liabilities	6 101,324
	Fund Balances or Net Assets	
17	Total fund balances or net assets	7 472,702
18	Total liabilities and fund balances or net assets (add line 16 and line 17)	8 574,026
If the	ere has been any substantial change in any aspect of your financial activities since the end of the period shown	above, check

ATTACHMENT TO FORM 1023 APPLICATION FOR RECOGNITION OF EXEMPTION UNDER SECTION 501(c)(3) OF THE INTERNAL REVENUE CODE

Part II. 4a

BOARD OF DIRECTORS

BUCKS COUNTY FREE LIBRARY

PRESIDENT

Mr. Willard G. Histand Buckingham, PA 18912

VICE-PRESIDENT

Dr. William E. Keim Perkasie, PA 1844

TREASURER

Mr. George P. Lyon Doylestown, PA 18901

SECRETARY

Mr. Samuel Pierce Silverdale, PA 18962

Mrs. Kathleen M. Gettis Levittown, PA 19056

Mrs. Elizabeth J. Klatzkin Yardley, PA 19067

Ms. Linda Wolfson Revere, PA 18953

ATTACHMENT TO FORM 1023 APPLICATION FOR RECOGNITION OF EXEMPTION UNDER SECTION 501(c)(3) OF THE INTERNAL REVENUE CODE

BUCKS COUNTY FREE LIBRARY 23-1520310 PART IV - FINANCIAL DATA

A. Statement of Revenue and Expenses

	(a) 1990	(b) 1989	(c) 1988	(d) 1987
7 - OTHER INCOME:				
Fines Book Rentals Copy Commissions Book Sales	180,005 10,350 19,863 12,685	171,392 12,073 20,048 10,887	149,109 8,912 17,050 5,528	143,753 7,550 15,980 4,484
	222,903	214,400	180,599	171,767
22 - OTHER:				
Payroll Taxes & Benefits	524,963	467,675	398,532	339,524
Library Materials Operations	409,616 652,304	421,451 626,008	528,781 546,160	428,511 411,501
	1,586,883	1,515,134	1,473,473	1,179,536

ATTACHMENT TO FORM 1023 APPLICATION FOR RECOGNITION OF EXEMPTION UNDER SECTION 501(c)(3) OF THE INTERNAL REVENUE CODE

BUCKS COUNTY FREE LIBRARY 23-1520310 150 South Pine Street Doylestown, PA 18901

Part III 13b		al Requiremen State County	\$ 962,266
	1989	State County	\$ 885,432 \$2,250,000
	1988	State County	\$ 842,241 (grant money \$1,637) \$1,934,520
		\$20,000 \$50,000	Friends of the Centre County Library Bequest from Dr. & Mrs. Ross
	1987	State County	\$ 729,964 \$1,642,320

Part IV Financial Data B. - Balance Sheet

Assets, Line 7 Other investments - Restricted bequest funds from which the Library receives interest-only.

from which the Libr	ary receives interest-onl	.У•
	Fidelity Bank Continental Bank Ross Bequest	\$94,110 85,489 <u>50,000</u> \$229,599
Liabilities, Line 15	Other liabilities	
	Payroll Tax Payable Sales Tax Payable Accrued salaries	\$ 6,810 410
	and wages	<u>43,879</u> \$51,099