

POSITION: YOUTH SERVICES LIBRARIAN

AVAILABLE: IMMEDIATELY

The Township Library of Lower Southampton, which is a district member library of the Bucks County Free Library System, is seeking an accessible, and dynamic Youth Services Librarian. The Youth Services Librarian plans and implements a comprehensive program of library services for children from birth to teen years, as well as parents, caregivers, and community organizations serving them. This may include, but is not limited to, customer service, programming, outreach, collection management, reference, reader's advisory, advocacy, public relations, and marketing all while supporting the mission and strategic plans of the Township Library of Lower Southampton.

Duties will include (but are not limited to):

- Identify and implement improvements and expansion of services to the youth community.
- Manage teen volunteers in regards to recruiting, assignments, scheduling, etc.
- Performs customer service at public desks on a regular basis by assisting library users with computer help, readers' advisory, and setting up e-resources or troubleshooting devices, etc.
- Responsible for purchasing the youth collection and keeping it within the annual budget.
- Prepares, promotes, presents, and evaluates in-library and outreach programs of all types including but not limited to summer reading, and story times.
- Cultivate strong relationships with local schools and other community groups.
- Attends system-wide meetings, thereby keeping current with new products and trends.

Minimum Qualifications:

- A Master's degree in Library and Information Science (MLS).
- At least one year of related experience
- Must provide the required clearances: PA State Police Criminal Record Check, PA Child Abuse History Clearance, and FBI fingerprint-based background check upon hire.
- Strong familiarity with computers, software, and mobile devices
- Thorough knowledge and enjoyment of children's and teens' literature and resources, storytelling, and program expertise.

Physical Abilities:

- Ability to stand, walk, sit, bend, stoop, kneel, crouch, crawl, and reach frequently
- Ability to lift and carry up to 25 pounds and push carts weighing up to 125 pounds.

Schedule:

- Full-time, exempt position
- 35 hours per week including evenings and Saturdays (in rotation).
- On-site and off-site determined by programming and outreach needs

Compensation:

- Salary Range of \$40,240 - \$45,240, depending upon qualifications and experience.
- Benefits include paid time off and health, prescription, dental, and vision insurance along with retirement benefits through Lower Southampton Township.

To Apply:

- Please send your completed application ([Township Library of Lower Southampton Application](#)), resume, and cover letter to Chryssi Gumina, Acting Library Director, at guminac@buckslib.org
- Applications will be accepted until filled. We wish to interview as soon as possible.

The Township Library of Lower Southampton is an Equal Opportunity Employer.