

POSTING ON BEHALF OF THE TOWNSHIP LIBRARY OF LOWER SOUTHAMPTON

The Township Library of Lower Southampton, located in Feasterville in beautiful Bucks County, Pennsylvania seeks to hire an experienced, creative Library Director, committed to maintaining the Library's relevance to our diverse population. The Director will be responsible for the overall management of the library, which is a hub for the community and proudly offers many unique programs and materials for the residents.

RESPONSIBILITIES:

- Develop relationships with township officials, community groups, and residents
- Provide leadership and professional expertise when working with the Library Trustees to implement the mission and strategic plan of the library
- Supervise, evaluate, and provide professional development for (3 full-time and 12 part-time) staff
- Manage and develop the yearly budget in conjunction with the Board
- Spearhead outreach services to the community
- Supervise fundraising and grant writing efforts to support library programs

QUALIFICATIONS:

- Excellent written and verbal communication skills
- A Master's degree in Library Science from an ALA accredited school
- Three to five years' experience as a proven leader in a library setting
- Passion for delivering quality services to the public
- Proficiency in the use of current technology and awareness of current and emerging library trends
- Experience with financial management and human resources
- FBI and PA Criminal background check and PA Child Abuse History Clearance

SALARY AND BENEFITS:

- Compensation is competitive for the region
- Benefits are provided by the Lower Southampton Township

TO APPLY:

Applicants should send a cover letter and resume to: Director Search Committee, c/o Catherine Hahn, chahn01@gmail.com

Deadline for accepting applications is Friday July 1, 2022, by noon.

The Township Library of Lower Southampton is an equal opportunity employer and values diversity. All employment is decided on the basis of qualifications, merit, and need.