

# Library Card Application

## STAFF USE

Card number: \_\_\_\_\_  
Subscription Type: \_\_\_\_\_  
Selection (Geo Code): \_\_\_\_\_

New Card       Renewal       Lost Card

First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_ Last Name: \_\_\_\_\_  
Birth Date [MM/DD/YYYY]: \_\_\_\_\_ PIN [select 4 numbers]: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_  
E-Mail: \_\_\_\_\_

YES NO

- Please clear my checkout history. [By selecting YES, you will not be able to view past checkouts or generate personal recommendations].
- Please sign me up for news and updates from the library [We will not share your e-mail with a third party or use it for anything but library communication].

### Non-Residents Only:

If you own a business, work, go to school, or own property in Bucks County; or have a card from any PA public library you can get a free library card. If you don't qualify, you may pay \$25 for a 3 month card or \$35 for a 12 month card.

- I work, go to school, or own property in Bucks County Evidence: \_\_\_\_\_
- I have an Access PA library card from a PA public library Evidence: \_\_\_\_\_

### Borrower Agreement:

I accept responsibility for safe return of materials borrowed. I will pay all charges on this account. I will follow all regulations and procedures outlined in library policy.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## PARENT/GUARDIAN REQUIRED IF REGISTRANT IS UNDER 14

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Information about a child's checkouts is protected by PA privacy law. We can't give you this information without your child's permission. We'll give you information over the phone or in person, but only if your child is on the line or with you. Please keep a record of your child's card number and PIN so you can use My Account at [www.buckslib.org](http://www.buckslib.org) to manage checkouts. Register with your family e-mail address and you'll receive your child's notices.

## About Your Library Card

Card Number: **B** \_\_\_\_\_ PIN: \_\_\_\_\_

**My Account:** Log in to renew items, check due dates, request items, sign up for new item arrival alerts and more. The first time you log in, choose request new password to have a link sent to your email address on file. You will use your PIN to check out items and access e-resources and your password to access your online account.

**Due Dates:** Your checkout receipt lists items with due dates. We e-mail courtesy reminders three days before due date and three overdue notices, at 7, 14 and 21 days.

**Fines and Fees:** 25 cents per day for most items. \$1 per day for videos and games. The maximum fine per item is \$5. We charge list price from the catalog record for lost or damaged items.

**Unpaid Fines and Fees:** If your fines or fees are \$20 or more, you will be blocked from checkout and computer use. Accounts with fines or fees of \$25 or more are sent to a collection agency after 45 days and a non-negotiable \$10 fee is charged to the account.