



BUCKS COUNTY FREE LIBRARY

MINUTES OF THE REGULAR MEETING OF JUNE 15, 2021

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Doylestown District Center Library and virtually via Zoom. The meeting was called to order at 6:02 p.m. Present were: Bill Draper, Vice President; Richard Rogers, Secretary/Treasurer; Anthony Bush, Steve Saddlemire, and Huldah Taylor, Board Trustees; Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; Joe Thompson, Chief Operating Officer; Jessica Gruber, Public Services Director; Holly Ambrose, Collection Management Director; Jennifer Moakler, Collection Management Coordinator; Shaun Pall, IT Director; Matt Hrebicik, IT Support Technician; and Pamela Riley, HR Administrator. Constance Moore, President, and Jon Panofsky, Board Trustee, were absent.

A MOTION to APPROVE the minutes of the Regular Meeting of May 18, 2021 was made by Saddlemire, SECONDED by Rogers, and APPROVED unanimously.

STAFF REPORTS

Report of Chief Executive Officer/Martina Kominiarek

COVID Update: The board was provided with a detailed list of changes and restoration dates for BCFL. In the fall plans are to consider in-person programming and opening meeting rooms to the public. We are still watching what happens with COVID rates the next couple of months. BCFL is prepared for either event. In-person board meetings are on the list and should be considered for scheduling when public meeting rooms open.

A discussion was held on the masking requirement currently in place for staff and library users. The Commonwealth of Pennsylvania lifted the requirement as of 6/28/2021. In keeping with Bucks County school districts and based on facts and statistics, it was suggested that BCFL change the masking requirement on that date from required to recommended, and let staff and library users make that choice. After some discussion the board opted to vote on rescinding the Face Mask Policy.

MOTION to rescind the Face Mask Policy as of June 28, 2021 was made by Rogers, SECONDED by Draper, and APPROVED unanimously.

Report of Human Resources Administrator/ Pamela Riley

A turnover report for BCFL in 2020 was provided to the board. BCFL's overall turnover rate, including retirements, was 37%. The total voluntary turnover rate, not including retirements, was 11%. The Bureau of Labor Statistics Northeast Region separation rate for 2020 for all industries and state and local government was 53.7% in 2020.

Report of Collection Management Director / Holly Ambrose

The Collection Management Director along with Jennifer Moakler, Collection Management Coordinator, gave a report to the board on BCFL's role along with the board in protecting intellectual freedom. The Collection Management Policy addresses intellectual freedom and the process for library users to request reconsideration regarding a particular book.

Jen Moakler talked about the policy and staff training and provided sample letters that were sent in response to ban requests.

Report of Chief Financial Officer/John Doran

MOTION to APPROVE the check register for May 2021 in the amount of \$376,830.64 was made by Rogers, SECONDED by Bush, and APPROVED unanimously.

MOTION to APPROVE the May 2021 financial statements (subject to audit) was made by Rogers, SECONDED by Taylor, and APPROVED unanimously.

Unfinished business – The successor Collective Bargaining Agreement was provided to the board. It was explained that the bargaining unit members had voted to ratify it, and it was being brought to the board pro forma.

A MOTION to APPROVE the successor Collective Bargaining Agreement was made by Rogers, SECONDED by Bush, and APPROVED unanimously.

New Business – None

Public Comment – None

There being no further business, a MOTION to ADJOURN was made at 6:54 p.m. by Rogers, SECONDED by Taylor, and so MOVED.

APPROVED BY THE BOARD OF DIRECTORS
JULY 20, 2021