



TOWNSHIP OF WARMINSTER

Office of the Township Manager

WARMINSTER TOWNSHIP FREE LIBRARY

Interim Director of Library Services

Warminster Township in Bucks County, Pa is seeking experienced candidates for the position of Interim Library Services Director. The Warminster Township Free Library is a Pa forward 'gold star,' community public library, part of the Bucks County Library System. The Interim Director will be responsible for supervising and running the day-to-day operations of the Library including developing and supporting all efforts necessary to maintain a free library that is responsive to the community's needs for information, education, and recreation. The Interim Director develops library policies, monitors library services, develops and manages the budget, creates public relations materials, supervises staff and volunteers, and stays informed of developments in library management.

The ideal candidate will have a Master's Degree in Library Science from an accredited college/university plus five years of progressively responsible library administration with at least three years in a supervisory capacity. This is a Temporary, Part-Time, At-Will position and a minimum commitment of 20 hours per week of scheduled work hours. Hourly rate will be commensurate with qualifications and experience.

To be considered, please send a resume and cover letter with salary requirements to: Katherine McGovern, Budget and Human Resources Manager, Warminster Township, 401 Gibson Ave, Warminster, Pa 18974 or email to kmcgovern@warminsterpa.org. A list of three references will be requested from all candidates who are selected for interviews and employment is subject to completion of a full background check. The application deadline for this position is June 7, 2021. Review of applications will begin immediately.

Warminster Township is an EOE employer.