

Bucks County Free Library

Board of Directors' Decisions During COVID-19 Closure

3/17/2020 – Board meeting via group phone call.

Board members in attendance: Jerry Balchis, President; Joe Flood, Vice President; Rick Rogers, Secretary; Larry Jones, Treasurer; Bill Draper and Constance Moore, Trustees. Also in attendance were Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; and Joe Thompson, Chief Operating Officer.

- MOTION to provide BCFL employees with emergency administrative pay through 4/6/2020 was made by Balchis, SECONDED by Jones, and APPROVED unanimously.
- Agree to allow Martina Kominiarek to sign A/P bills throughout closure.

4/7/2020 – Board meeting via group phone call.

Board members in attendance: Jerry Balchis, President; Joe Flood, Vice President; Rick Rogers, Secretary; and Larry Jones, Treasurer. Also in attendance were Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; and Joe Thompson, Chief Operating Officer.

- MOTION to provide BCFL employees with emergency administrative pay through 4/6/2020 was made by Jones, SECONDED by Rogers, and APPROVED unanimously.

4/21/2020 – Board polled via email whether to provide BCFL employees with emergency administrative pay through 5/10/2020

- Approval vote received from Jerry Balchis, President; Joe Flood, Vice President; Rick Rogers, Secretary; and Larry Jones, Treasurer.

5/4/2020 – Board polled via email whether to provide BCFL employees with emergency administrative pay through 5/24/2020

- Approval vote received from Jerry Balchis, President; Joe Flood, Vice President; Rick Rogers, Secretary; and Larry Jones, Treasurer

5/19/2020 – Board polled via email whether to provide BCFL employees with emergency administrative pay through 6/7/2020

- Approval vote received from Jerry Balchis, President; Joe Flood, Vice President; Rick Rogers, Secretary; and Larry Jones, Treasurer

5/26/2020 – Board meeting via group phone call.

Board members in attendance: Jerry Balchis, President; Joe Flood, Vice President; Larry Jones, Treasurer; Board Trustees Roberta Foerst, and Constance Moore. Also in attendance were Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; Joe Thompson, Chief Operating Officer, Shaun Pall, IT Director; and Jessica Gruber, Special Projects Administrator.

MOTION to APPROVE new hours for all branches as submitted by Martina Kominiarek, CEO was made by Foerst, SECONDED by Moore, and APPROVED unanimously.

MOTION to APPROVE the Service Restoration Plan as presented by Martina Kominiarek, CEO was made by Balchis, SECONDED by Moore, and APPROVED unanimously.

MOTION to APPROVE the continuation of S & S Cleaning Services for an additional year (7/1/20 – 6/30/21) was made by Jones, SECONDED by Flood, and APPROVED unanimously.

With the Service Restoration Plan approved, all employees are to return to work on 6/8/2020.

MOTION to ADJOURN was made at 6:38 p.m. by Balchis, SECONDED by Moore, and unanimously APPROVED.

DISCUSSION: Board members who are check signers agreed and volunteered to begin signing A/P checks effective Thursday, June 4, 2020.

APPROVED BY BOARD OF DIRECTORS
JULY 21, 2020