

BUCKS COUNTY FREE LIBRARY
MINUTES OF THE REGULAR MEETING OF OCTOBER 15, 2019

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Langhorne branch. The meeting was called to order at 6:01 p.m. Present were: Jerry Balchis, President; Roberta Foerst, Vice President; Larry Jones, Treasurer; Constance Moore and Joe Flood, Board Trustees; Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer, and Pamela Riley, HR Administrator. Also in attendance were: Judy Benfield, Langhorne Library Manager; Jessica Richmond, Youth Services Librarian; Wayne Lahr, Perkasie Library Manager; and Shaun Pall, IT Manager. Richard Rogers, Secretary; and Bill Draper, Trustee, were absent.

A MOTION to APPROVE the minutes of the Regular Meeting of September 17, 2019 was made by Flood, SECONDED by Moore, and APPROVED unanimously.

STAFF REPORTS

Report of Chief Executive Officer/Martina Kominiarek

BCFL Staff Day took place on October 14th, with attendance by board members Jerry Balchis and Larry Jones. Jessica Gruber and Patty Harris led the Staff Day team, and there were many great sessions.

An update was provided on Macmillan Publishers, who are changing the availability of ebooks to libraries. King County Library System, which has been rated the top digital-circulating public library system in the country for the fifth straight year, announced today that they will be boycotting Macmillan Publishers. Their spokesperson said that it's for both pragmatic and principled reasons.

Report of Chief Operating Officer

Shaun Pall, IT Manager, reported for the Chief Operating Officer and provided the board with updates on work going on at BCFL. Langhorne's courtyard was recently updated and had lighting installed. Doylestown's roof replacement starts today and is expected to last through December 16 with the library closing for about a two-week period.

Report of Langhorne Library Manager/Judy Benfield

As a result of having more usable space outside, Langhorne staff have been using it for programming, including a pet farm day, butterfly raise-to-release program, and a Harry Potter event that attracted over 1200 people. Langhorne had a two-day outreach event at the Maple Point School, where all sixth graders were given library cards.

A presentation followed by Jessica Richmond, Youth Services Librarian, on the success of the Summer Quest Program.

Report of Perkasio Library Manager/Wayne Lahr

A report on the year's events at the Perkasio branch was provided to the board. The staff attended many outreach events, including pop-up story times, preschool visits, and community events. Summer Quest events were very popular, and the library partnered with the Sellersville Theater and Perkasio Borough to host events at off-site locations. In addition, the branch held two well-attended children's programs: Unplugged Coding, a six-week program, and Yoga Storytime for Kids.

Report of Chief Financial Officer/John Doran

MOTION to APPROVE the check register for September 2019 in the amount of \$297,267.92 was made by Jones, SECONDED by Foerst, and APPROVED unanimously.

MOTION to APPROVE the September 2019 financial statements (subject to audit) was made by Foerst, SECONDED by Jones, and APPROVED unanimously.

An update was provided indicating that funds are available as a result of budget savings in utilities, snow removal, and an increase in fine revenue. These funds will be spent on: background checks for employees; toy replacements for most branches; tree trimming, removal and replacement; security camera upgrades; and children & family programs during school breaks throughout the year.

Board Committee Reports: No committees met.

Public Comment – Donna Rayner of Langhorne commented on library fines.

Unfinished business – None

New Business: MOTION to APPROVE the 2020 BCFL Board Meeting Schedule was made by Flood, SECONDED by Foerst, and APPROVED unanimously.

There being no further business, a MOTION to ADJOURN was made at 6:44 p.m. by Foerst, SECONDED by Moore, and so MOVED.

APPROVED BY BOARD OF DIRECTORS
DECEMBER 17, 2019