

**BUCKS COUNTY FREE LIBRARY**  
**MINUTES OF THE REGULAR MEETING OF JULY 16, 2019**

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Quakertown branch. The meeting was called to order at 6:00 p.m. Present were: Jerry Balchis, President; Larry Jones, Treasurer; Constance Moore (via telephone) and Joe Flood, Board Trustees; Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; and Pamela Riley, HR Administrator. Also in attendance were Joe Thompson, Chief Operating Officer; Beth Anderson, Library Manager; and Brian Warfield, Assistant Library Manager. Roberta Foerst, Vice President, Rick Rogers, Secretary, and Bill Draper, Board Trustee, were absent.

A MOTION to APPROVE the minutes of the Regular Meeting of June 18, 2019 was made by Moore, SECONDED by Flood, and APPROVED unanimously.

**STAFF REPORTS**

Report of Chief Executive Officer/Martina Kominiarek

An update on state funding was provided to the Board. The state's library budget increased by \$5,000,000, the first increase to occur in over ten years. Information has not yet been provided on how the funds will be distributed throughout the state.

Bucks County Free Library now has an app for library users that contains online catalog information as well as their account information. It's called cloudLibrary, and it's a free app provided by Biblioteka, who provides the self-serve kiosk system.

Report of Chief Operating Officer/Joe Thompson

For several years the Quakertown Borough has been approaching BCFL to use the library parking lot for their amphitheater events. Since it is county-owned property, BCFL recommended that the borough work directly with the county on possibly acquiring some of the library property. The county and borough have agreed on final blueprints, which now need to be approved by the commissioners. It is proposed that the borough will receive some of the outlying land to use and maintain, relieving BCFL of that responsibility, and the borough will add an egress directly to Fourth Street to be used by library users when there are concerts at the amphitheater.

Report of Library Manager/Beth Anderson

Highlights of the past year were provided to the board. Once again the Woman's Club of Quakertown supported the Quakertown Library by hosting six adult programs. A Queen Elizabeth program in March was very popular, as was the Lego Wall in April. The DIY Studio went live and is providing equipment for library users to try, such as a vinyl cutter, t-shirt press, and 3D printer.

Report of Chief Financial Officer/John Doran

MOTION to APPROVE the check register for June 2019 in the amount of \$340,828.69 was made by Flood, SECONDED by Moore, and APPROVED unanimously.

MOTION to APPROVE the June 2019 financial statements (subject to audit) was made by Jones, SECONDED by Flood, and APPROVED unanimously.

**Board Committee Reports:** The Finance Committee will meet in September.

**Correspondence** – Submitted in writing

**Public Comment** – No public commented.

**Unfinished business** – None

**New Business** – An update was provided regarding the Bookmobile. The truck base has been purchased and is well under budget. It will be taken to a company in New York to install the custom box using the specifications that BCFL provides. It's hoped to have it up and running to use by Halloween. There are lots of ideas for events at which the vehicle can be used to promote the library.

There being no further business, a MOTION to ADJOURN was made at 6:39 p.m. by Flood, SECONDED by Moore, and so MOVED.

APPROVED BY BOARD OF DIRECTORS  
SEPTEMBER 17, 2019