

BUCKS COUNTY FREE LIBRARY
MINUTES OF THE REGULAR MEETING OF JUNE 18, 2019

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Bensalem branch. The meeting was called to order at 6:00 p.m. Present were: Jerry Balchis, President; Richard Rogers, Secretary; Constance Moore and Joe Flood, Board Trustees; Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; and Pamela Riley, HR Administrator. Also in attendance was Joe Thompson, Chief Operating Officer. Roberta Foerst, Vice President, Larry Jones, Treasurer, and Bill Draper, Board Trustee, were absent.

A MOTION to APPROVE the minutes of the Regular Meeting of June 4, 2019 (rescheduled from May) was made by Rogers, SECONDED by Moore, and APPROVED unanimously.

PRESIDENT'S REPORT

The board president discussed a meeting that he and the CEO attended with Commissioner Martin.

STAFF REPORTS

Report of Chief Executive Officer/Martina Kominiarek

The Volunteer Policy was recently updated and designed to create opportunities for community members to engage with BCFL. Both the original policy, which was created in 1989 and revised in 2003, and the new revision were distributed. The key points of the policy were reviewed with the board.

Report of Chief Operating Officer/Joe Thompson

Highlights of the past year at the Bensalem branch were provided to the board. The previous summer saw the successful return of the summer meals program, where about 800 lunches were served, and the branch will once again host the program this summer. Children's programs at Bensalem included preschool outreach, pop-up story times, evening programs, and a series of coding programs. A DIY Studio that will include specialized technology equipment is opening soon at the branch. It was noted that the Bensalem entryway door is slated for repair.

Report of Chief Financial Officer/John Doran

MOTION to APPROVE the check register for May 2019 in the amount of \$417,727.04 was made by Flood, SECONDED by Moore, and APPROVED unanimously.

MOTION to APPROVE the May 2019 financial statements (subject to audit) was made by Moore, SECONDED by Flood, and APPROVED unanimously.

Board Committee Reports: No committees met.

Correspondence: No correspondence.

Public Comment: Betsy Satterthwaite and Donna Rayner commented on the Langhorne branch and the volunteer program.

Unfinished business: None

New Business: A MOTION to APPROVE the revisions made to the Volunteer Policy – MNG 11 was made by Rogers, SECONDED by Moore, and APPROVED unanimously.

There being no further business, a MOTION to ADJOURN was made at 6:39 p.m. by Flood, SECONDED by Moore, and so MOVED.

APPROVED BY BOARD OF DIRECTORS
JULY 16, 2019