

BUCKS COUNTY FREE LIBRARY
MINUTES OF THE REGULAR MEETING OF DECEMBER 19, 2017

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Doylestown District Center Library. The meeting was called to order at 6:06 p.m. Present were: Roberta Foerst, President; Constance Moore, Vice President; Jerry Balchis, Secretary; Bill Draper, Larry Jones, and Dan Johansson, Board Trustees; Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; and Pamela Riley, HR Administrator. Also in attendance were Joe Thompson, Chief Operating Officer, and Nicole Lynch, Library Manager. Richard Rogers was absent.

A MOTION to APPROVE the minutes of the Regular Meeting of November 14, 2017 was made by Moore, SECONDED by Draper, and APPROVED with one abstension.

PRESIDENT’S REPORT

A slate of officers was presented to the board: Roberta Foerst, President; Dan Johansson, Vice President; Jerry Balchis, Secretary; and Rick Rogers, Treasurer. Nominations were then opened up to the board. Bill Draper nominated Constance Moore for Vice President. No other nominations were made. Multiple votes were held for the Vice President position each resulting in a 3 – 3 tie. It was suggested that uncontested nominations be voted on and suspend the Vice President vote until the next board meeting.

MOTION to SUSPEND the election of the Vice President until the next meeting was made by Johansson, SECONDED by Jones, and APPROVED unanimously.

MOTION to APPROVE the BCFL officer appointments of President – Roberta Foerst; Secretary – Jerry Balchis; and Treasurer – Rick Rogers, was made by Foerst, SECONDED by Balchis, and APPROVED unanimously.

STAFF REPORTS

Report of Chief Executive Officer/Martina Kominiarek

Nicole Lynch, newly-appointed Library Manager of the Doylestown District Center Library, greeted the board and related how first items on her agenda were getting up to speed, cleaning up the workroom, and preparing staff for RFID.

There will be a tour of Doylestown’s newly renovated outdoor area called “The Backyard” immediately following the board meeting. John Doran led this project working with Dear Garden, the landscaping company, and Facilities Supervisor Leigh Sheldron.

Report of Chief Financial Officer/John Doran

MOTION to APPROVE the check register for November 2017 in the amount of \$469,274.97 was made by Draper, SECONDED by Moore, and APPROVED with one abstention.

MOTION to APPROVE the November 2017 financial statements (subject to audit) was made by Balchis, SECONDED by Moore, and APPROVED with one abstention.

The 2018 BCFL budget was tabled until the January board meeting.

Board Committee Reports:

None

Public Comment – No public commented.

Unfinished business – None

New Business – Board president Roberta Foerst suggested that BCFL hand out voter registrations and absentee ballots for the county. There was a question as to how much staff time would be required to facilitate this and return them to the county, and this will be determined prior to taking this on.

There being no further business, a MOTION to ADJOURN was made at 6:37 p.m. by Draper, SECONDED by Moore, and so MOVED.

APPROVED BY BOARD OF DIRECTORS
JANUARY 16, 2018