

**AGENDA**

**BOARD OF DIRECTORS' MEETING – BUCKS COUNTY FREE LIBRARY  
TUESDAY, DECEMBER 20, 2016 – 6:00 PM**

**DOYLESTOWN DISTRICT CENTER LIBRARY**

1. MEETING CALLED TO ORDER
2. APPROVAL OF MINUTES OF REGULAR MEETING OF SEPTEMBER 20, 2016
3. APPROVAL OF MINUTES OF REGULAR MEETING OF OCTOBER 18, 2016
4. PRESIDENT'S REPORT
  - Appointment of Nominating Committee
5. STAFF REPORTS:
  - Report of Doylestown District Center Library Manager/Eric Asaris
  - Report of Chief Executive Officer/Martina Kominiarek
    - System Library Update
  - Report of Chief Financial Officer/John Doran
    - Approval of Check Register – October 2016 (ACTION)
    - Approval of Check Register – November 2016 (ACTION)
    - Approval of Financial Statements – October 2016 (ACTION)
    - Approval of Financial Statements – November 2016 (ACTION)
    - Approval of 2017 Operating and Capital Budget (ACTION)
6. BOARD COMMITTEE REPORTS
  - Finance Committee:**
    - Board Resolution to allow CEO to sign the Hamilton G. Disbrow, Jr., Charitable Remainder Annuity Trust agreement (ACTION)
    - Management Attendance Incentive Program (ACTION)
  - Governance Committee:** Remote Participation in Board Meetings [Bylaws Article VII] (ACTION)
7. CORRESPONDENCE – None
8. PUBLIC COMMENT
9. UNFINISHED BUSINESS – None
10. NEW BUSINESS – Approval of Doylestown 2nd Floor Office Expansion Bid Award (ACTION)
  - Grants Policy DEV-2 (ACTION)
  - Gifts of Library Materials Policy DEV-5 (ACTION)
  - Inclement Weather Policy MNG-7 (ACTION)
11. EXECUTIVE SESSION – PERSONNEL MATTER
12. ADJOURNMENT