

BUCKS COUNTY FREE LIBRARY
MINUTES OF THE REGULAR MEETING OF NOVEMBER 17, 2015

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Doylestown District Center Library. The meeting was called to order at 5:32 p.m. Present were: Larry Jones, President; Roberta Foerst, Vice President; Constance Moore, Secretary; Richard Rogers, Treasurer; Jerry Balchis and Dan Johansson, Board Trustees; Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; and Pamela Riley, Executive Assistant. Also in attendance were Joe Thompson, Administrative Services Director; Chris Snyder, District Consultant; and Regina Fried, Marketing & Public Relations Specialist. Bill Draper, Board Trustee, was absent.

A MOTION to APPROVE the minutes of the Regular Meeting of October 20, 2015 was made by Moore, SECONDED by Foerst, and APPROVED with one abstention.

STAFF REPORTS

Report of District Consultant/Chris Snyder and Marketing & PR Specialist/Regina Fried

The board was provided with a presentation reviewing 2015's marketing strategies as well as upcoming marketing plans for 2016.

Report of Chief Executive Officer/Martina Kominiarek

Since the state budget still was not finalized, the amount of funding for BCFL was unknown as well as when the funds will be received. Board members were urged to contact state legislators to let them know that public libraries are suffering as a result of operating without funding. District funds that should have come in July still were not received.

Report of Chief Financial Officer/John Doran

MOTION to APPROVE the check register for October 2015 in the amount of \$434,963.06 was made by Balchis, SECONDED by Johansson, and APPROVED unanimously.

MOTION to APPROVE the October 2015 financial statements (subject to audit) was made by Foerst, SECONDED by Rogers, and APPROVED unanimously.

Board Committee Reports:

Governance Committee – The committee met to discuss the 2016 board meeting schedule that was tabled from the previous board meeting. Since the board wants to make changes to the schedule, the bylaws also need to be revised. After discussion the board opted to change the meetings from the third Tuesday to the fourth Tuesday. If holidays interfere with the new date, then the meeting will switch back to the third Tuesday for that month. A new proposed schedule will be created and sent to the board as soon as possible along with proposed bylaw revisions. General agreement was that the 2016 meetings would start at 6:00 p.m. rather than 5:30 p.m.

Correspondence –The board received invitations to an event at the Yardley-Makefield branch celebrating its 25th anniversary. The day started with a memorial to former board member Libby Klatzkin and culminated with refreshments and a nature program.

Public Comment – One Doylestown library user commented on the improved newspaper service at that location.

Unfinished business – None

New Business – The board president assigned trustee Jerry Balchis to lead the nominating committee with the assistance of Dan Johansson. They will prepare a slate of nominees for board positions that will be proposed at the next board meeting.

There being no further business, a MOTION to ADJOURN was made at 7:57 p.m. by Foerst, SECONDED by Johansson, and so MOVED.

APPROVED BY BOARD OF DIRECTORS
JANUARY 19, 2016