

BUCKS COUNTY FREE LIBRARY
MINUTES OF THE REGULAR MEETING OF OCTOBER 20, 2015

The Regular Meeting of the Board of Directors of the Bucks County Free Library was held at the Langhorne branch. The meeting was called to order at 5:37 p.m. Present were: Larry Jones, President; Roberta Foerst, Vice President; Constance Moore, Secretary; Bill Draper and Jerry Balchis Board Trustees; Martina Kominiarek, Chief Executive Officer; John Doran, Chief Financial Officer; and Pamela Riley, Executive Assistant. Also in attendance were: Lisa Kern, Assistant Director; Joe Thompson, Administrative Services Director; and Dianne Wachtendorf, Library Manager. Richard Rogers, Treasurer, and Dan Johansson, Board Trustee, were absent.

A MOTION to APPROVE the minutes of the Regular Meeting of September 15, 2015 was made by Foerst, SECONDED by Moore, and APPROVED unanimously.

STAFF REPORTS

Report of Chief Executive Officer/Martina Kominiarek

Elizabeth Sullivan, a representative from the Advocates for Homeless and Those in Need (AHTN), presented a plaque to the staff of the Levittown branch for their efforts with homeless library users. The state budget is still at an impasse, so there haven't been any updates on library funding. BCFL Staff Day was held on October 12. Larry Jones and Roberta Foerst attended and gave out staff service awards. Thanks went to all the staff members who prepared and presented sessions during this informative day. The Pennsylvania Library Association (PaLA) annual conference was held recently at Penn State, and several staff members and one board member were able to attend. An update on the parking lot situation at the Doylestown Library was provided to the board with steps to be taken that will ease the pressure of the crowded parking lot.

Report of Administrative Services Director/Joe Thompson

An update on the Little Penn's Village project for the Langhorne branch was provided to the board. The state's approval was received this week, so the project will now go forward in obtaining bids.

Report of Chief Financial Officer/John Doran

MOTION to APPROVE the check register for September 2015 in the amount of \$348,954.97 was made by Foerst, SECONDED by Balchis, and APPROVED unanimously.

MOTION to APPROVE the September 2015 financial statements (subject to audit) was made by Moore, SECONDED by Balchis, and APPROVED unanimously.

A report on Unique Management Services was given to the board.

Board Committee Reports:

Governance Committee did not meet. A meeting will be scheduled for the early part of November.

Board Secretary Constance Moore reported on her attendance at the PaLA Conference.

Finance Committee did not meet.

Correspondence – Submitted in writing

Public Comment – Rosemary Hauser, Betsy Satterthwaite, and Donna Rayner commented on the Little Penn's Village project; Marcia Bower thanked the board for the increased hours open at the Langhorne branch; Bob Nathan asked if BCFL could provide cell phone talking booths; and Kathleen Horwatt expressed gratitude for all of the programs and services offered at the Langhorne branch.

Unfinished business – None

New Business – The 2016 Board Meeting Schedule that was on the agenda for action was tabled for further discussion at the November Governance Committee meeting.

There being no further business, a MOTION to ADJOURN was made at 6:46 p.m. by Balchis, SECONDED by Foerst, and so MOVED.

APPROVED BY BOARD OF DIRECTORS
NOVEMBER 17, 2015